



Accessibility Plan

Date of Policy	September 2024
Date of Review	September 2025
SLT Lead	Finance and Operations Director
Signed:	
Chief Executive Officer	Kay Willett MBE
Chair of Trustees	Chris Scrivener

It is a requirement of the Equality Act 2010 for all schools to have an accessibility plan. This Accessibility Plan is drawn up in compliance with current legislation and requirements as specified in the Equality Act 2010 and Department for Education (DfE) guidance.

The Equality Act 2010 replaced all existing equality legislation, including the Disability Discrimination Act. The effect of the law is the same as in the past, meaning that “schools cannot unlawfully discriminate against pupils because of sex, race, disability, religion or belief and sexual orientation”.

According to the Equality Act 2010 a person has a disability if he or she has a physical or mental impairment, and the impairment has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities.

The purpose of this plan is to:

- Increase the extent to which students with Special Educational Needs and Disabilities can participate in the curriculum
- Improve the physical environment of schools within The Gallery Trust to students with Special Educational Needs and Disabilities to take better advantage of education, benefits, facilities and services provided
- Improve the availability of accessible information to students with Special Educational Needs and Disabilities
- Ensure that parents have access to appropriate areas of school buildings for the purpose of attending assemblies, celebrations, parents’ evenings and meetings

The Gallery Trust and all member schools strives to provide access and opportunities for all students without discrimination of any kind, irrespective of their SEND.

Below is an action plan showing how schools in the Trust will address the priorities identified in the plan, anticipating the need to make reasonable adjustments to accommodate students’ needs. The Trust will encourage schools to make reasonable adjustments in their delivery of meetings, events or functions which would accommodate a greater number of parent / carer participation. For example, holding parents evenings in a central and accessible location i.e. the Hall. This is not limited to physical requirements but may involve using technology to make virtual participation an option.

The Trust is committed to providing school facilities that meet the needs of the children according to their EHCPs and endeavours to adapt to any changes in a timely manner. Many of the schools within the Trust have been purpose built to support their cohorts, meeting Part M requirements of Building Regulations and designed to the standards under BB104. Schools acoustic performance within these buildings will have conformed to BB93 at the time of their construction.

The Trust's Context

The Gallery Trust is a Special Multi-Academy Trust, and operates schools catering for pupils with a range of Special Educational Needs and Disabilities.

All pupils have an Education Health and Care Plan.

The Trust is dedicated to

- Commitment to special education – striving to provide the best specialist learning experience for all students
- Opportunities for all to learn – ensuring that students and staff have access to learning pathways which enhance their lives
- Genuine respect and value – creating relationships which promote trust, confidence and respect within environments which are safe and secure

Accessibility Plan

Aim	Current Good Practice	Objectives	Actions	Responsibility	Deadline	Success Criteria
Improving the environment of the Trust schools to increase the extent to which disabled pupils can take advantage of education and associated services	Currently all establishments have accessible facilities and are sufficiently flexible to enable the majority of physical needs to be met. Some minor limitations exist especially in relation to more specialist facilities.	Address the physical limitations of some sites to improve access to specialist facilities	Review and implement improvements to any shortcomings identified in audit	Head Teacher and School Site Staff	On-going	No identified limitations caused by physical environment
Increasing the extent to which disabled pupils can participate in the Trust schools' curricula and wider opportunities	The schools operate on small class sizes and high staffing ratio. Typically, the group sizes are small (between 8 and 10) which allows for a high level of support. This means that the additional needs of pupils can be supported	Ensure curriculum offers the highest standard of education for all learners by reviewing the curriculum offer	Review the Curriculum offer to ensure it is inclusive and maximises the potential for all learners to achieve	Director of Schools / Head Teachers	On-going	A curriculum in place which enables greater achievement by all
Improving the delivery to disabled pupils of information	The high ratio of staffing allows an individualised approach which includes the opportunity for families and young people to be addressed individually in a manner meeting their cognition and communications needs	Improve and expand the range of teaching pedagogies and strategies used to ensure that all needs can be better integrated into classrooms	Deliver induction and training to staff on effective communication and developing communication skills including understanding levels of comprehension, Makaton and symbol communication and the use of other specialist communication aids	Director of Schools / Head Teachers	On-going	All pupils with additional communication needs to receive appropriate support

Co-ordination and Evaluation

The co-ordination, monitoring and review of this plan will lie with the Schools and Education Committee of the Board of Trustees.

The plan will be monitored through the committee's meetings and will be formally reviewed every three years.

This plan should be viewed alongside:

- Trust Strategic Plan
- = • Individual School Raising Achievement Plans
- Health and Safety Policy

Plan availability

This plan will be available directly from the Trust's website, and via links from the individual School websites. The Trust will provide braille and audio versions upon request. Other versions will be considered upon application.

Appendix 1: Access Audit – Bardwell School

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	One	None required – No accessibility implication	N/A	N/A
Corridor access	Wide and clear throughout	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	No passenger lift – single storey. Multiple track hoists, mobile hoists and pool hoists available.	Ongoing maintenance / inspections by specialist contractors and insurers organised by the Facilities Manager	Facilities Manager	Ongoing
Parking bays	Sufficient staff and visitor parking, minibus bays and a drop-off point.	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with access controlled doors	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all doors	None required – No accessibility implication	N/A	N/A
Toilets	Part M-compliant washrooms and hygiene rooms available. Fall assist alarms in place where needed.	None required – No accessibility implication	N/A	N/A
Reception	Good access in and around reception and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school. Checked daily the Facilities Manager	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fall assist alarms Fire alarms sound clearly and detectors flash a red light so that those users with hearing impairment are alerted. Pool crisis alarm, audible in the main body of the school if staff need urgent assistance Classroom support alarms in place to alert colleagues for the need for urgent assistance	None required – No accessibility implication	N/A	N/A

Appendix 1: Access Audit – Mabel Prichard (Primary)

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	One	None required – No accessibility implication	N/A	N/A
Corridor access	Wide and clear throughout	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	No passenger lift – single storey. Multiple track hoists, mobile hoists available.	Ongoing maintenance / inspections by specialist contractors and insurers.	SBM	Ongoing
Parking bays	Sufficient staff and visitor parking available	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with automated doors	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all doors	None required – No accessibility implication	N/A	N/A
Chair Lift	One	None required – No accessibility implication	N/A	N/A
Toilets	Part M-compliant washrooms and hygiene rooms available.	None required – No accessibility implication	N/A	N/A
Reception	Good access in and around reception via automated front doors, and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school. Checked daily the Caretaker	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fall assist alarm Fire alarms sound clearly and detectors flash a red light so that those users with hearing impairment are alerted.	None required – No accessibility implication	N/A	N/A

Appendix 1: Access Audit – Mabel Prichard (Secondary)

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	One	None required – No accessibility implication	N/A	N/A
Corridor access	Wide and clear throughout	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	No passenger lift – single storey. Multiple track hoists, mobile hoists available. Serviced and maintained according to specification. Inspected by insurers.	Ongoing management by the SBM	SBM	Ongoing
Parking bays	Sufficient staff and visitor parking, minibus bays and a drop-off point.	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with automated doors	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all doors	None required – No accessibility implication	N/A	N/A
Toilets	Part M-compliant washrooms on all floors. Fall assist alarm in place	None required – No accessibility implication	N/A	N/A
Reception	Good access in and around reception via automated front doors, accessible washroom and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school.	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fall assist alarm, Fire alarms sound clearly and detectors flash a red light so that those users with hearing impairment are alerted.	None required – No accessibility implication	N/A	N/A

Appendix 1: Access Audit – Orion Academy

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	One	None required – No accessibility implication	N/A	N/A
Corridor access	Wide and clear throughout, access controlled.	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	None	None required – No accessibility implication	N/A	N/A
Parking bays	Sufficient staff and visitor parking, minibus bays and a drop-off point.	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with automated doors	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all doors	None required – No accessibility implication	N/A	N/A
Toilets	Part M-compliant washrooms on all floors. Fall assist alarm in place that singal to reception	None required – No accessibility implication	N/A	N/A
Reception	Good access in and around reception via automated front doors, accessible washroom and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school. Checked daily the Facilities Manager	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fall assist alarm Fire alarms sound clearly with a spoken order to evacuate and detectors flash a red light so that those users with hearing impairment are alerted. Wheelchair refuge points at the tops of staircases.	None required – No accessibility implication	N/A	N/A

Appendix 1: Access Audit – Northern House Academy

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	House: Basement, Restricted Access. House: Ground Floor, First Floor, House: Observatory, Restricted Access Main Building: Two Storey KS1 & Hall: One Storey	House is not accessible to wheelchair users due to its period construction. Barn, Main Building and KS1/Hall are accessible	N/A	N/A
Corridor access	Wide and clear throughout	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	Dedicated passenger hoist in Main Teaching Building, serviced and maintained according to specification. Inspected by insurers.	Ongoing management by Facilities Manager	Facilities Manager	Ongoing
Parking bays	Sufficient staff and visitor parking, car-share bays, EV charging, minibus bays and a drop-off point.	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with access-controlled gates and doors to buildings.	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all teaching buildings, however the House building is unsuitable for wheelchair access due to its period construction.	None required – No accessibility implication	N/A	N/A
Toilets	Accessible washroom in the Main Teaching Building. Various toilet facilities around the premises.	Check Fall Assist Alarm is available and operating in the Main Teaching Building.	N/A	N/A
Reception	Good access in and around reception via automated front doors, accessible washroom and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school. Checked daily the Facilities Manager	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fire alarms sound clearly and detectors flash a red light so that those users with hearing impairment are alerted.	None required – No accessibility implication	N/A	N/A

Appendix 1: Access Audit – Springfield School (Primary)

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	One	None required – No accessibility implication	N/A	N/A
Corridor access	Wide and clear throughout	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	Multiple track hoists, mobile hoists available. Serviced and maintained according to specification. Inspected by insurers.	Ongoing management by Facilities Manager	Facilities Manager	Ongoing
Parking bays	Sufficient staff and visitor parking, minibus bays and a drop-off point.	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with automated doors	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all doors	None required – No accessibility implication	N/A	N/A
Toilets	Part M-compliant washrooms and hygiene rooms available. Fall assist alarm in place	None required – No accessibility implication	N/A	N/A
Reception	Good access in and around reception via automated front doors, and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school. Checked daily the Facilities Manager	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fall assist alarm Fire alarms sound clearly and detectors flash a red light so that those users with hearing impairment are alerted.	None required – No accessibility implication	N/A	N/A

Appendix 1: Access Audit – Springfield School (Secondary)

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	One	None required – No accessibility implication	N/A	N/A
Corridor access	Wide and clear throughout	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	Multiple track hoists, mobile hoists available. Serviced and maintained according to specification. Inspected by insurers.	Ongoing management by Facilities Manager	Facilities Manager	Ongoing
Parking bays	Sufficient staff and visitor parking, minibus bays and a drop-off point.	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with automated doors	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all doors	None required – No accessibility implication	N/A	N/A
Toilets	Part M-compliant washrooms on all floors. Fall assist alarm in place	None required – No accessibility implication	N/A	N/A
Reception	Good access in and around reception via automated front doors, accessible washroom and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school. Checked daily the Facilities Manager	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fall assist alarm Fire alarms sound clearly and detectors flash a red light so that those users with hearing impairment are alerted.	None required – No accessibility implication	N/A	N/A

Appendix 1: Access Audit – Iffley Academy

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	Three on New Building Sixth Form, Animal Care and Construction all single storey	None required – No accessibility implication	N/A	N/A
Corridor access	Wide and clear throughout, access controls in place	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	Dedicated passenger lift, serviced and maintained according to specification. Inspected by insurers.	Ongoing management by Site Manager	Site Manager	Ongoing
Parking bays	Sufficient staff and visitor parking, car-share bays, minibus bays and a drop-off point.	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with automated doors, access controlled	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all doors	None required – No accessibility implication	N/A	N/A
Toilets	Part M-compliant washrooms on all floors. Fall assist alarm in place	None required – No accessibility implication	N/A	N/A
Reception	Good access in and around reception via automated front doors, accessible washroom and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school. Checked daily the Facilities Manager	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fall assist alarm. Fire alarms sound clearly and detectors flash a red light so that those users with hearing impairment are alerted. 'Lockdown'-type alarm in place if required. Wheelchair refuge points at the tops of staircases.	None required – No accessibility implication	N/A	N/A

Appendix 1: Access Audit – Bloxham Grove Academy

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by:
Number of storeys	Two	None required – No accessibility implication	N/A	N/A
Corridor access	Wide and clear throughout	None required – No accessibility implication	N/A	N/A
Lifts/Hoists	Dedicated passenger lift, serviced and maintained according to specification. Inspected by insurers.	Ongoing management by Facilities Manager	Facilities Manager	Ongoing
Parking bays	Sufficient staff and visitor parking, car-share bays, EV charging, minibus bays and a drop-off point.	None required – No accessibility implication	N/A	N/A
Entrances	Wide, with automated doors	None required – No accessibility implication	N/A	N/A
Ramps	Level access to all doors	None required – No accessibility implication	N/A	N/A
Toilets	Part M-compliant washrooms on all floors. Fall assist alarm in place	None required – No accessibility implication	N/A	N/A
Reception	Good access in and around reception via automated front doors, accessible washroom and lower service counter.	None required – No accessibility implication	N/A	N/A
Internal Signage and wayfinding	Good signage, clear and well positioned	None required – No accessibility implication	N/A	N/A
Emergency escape routes	Clear exit routes around the school. Checked daily the Facilities Manager	None required – No accessibility implication	N/A	N/A
Emergency / Signalling Controls	Fall assist alarm. Fire alarms sound clearly and detectors flash a red light so that those users with hearing impairment are alerted. Wheelchair refuge points at the tops of staircases.	None required – No accessibility implication	N/A	N/A